

Scrapbook.com's Get Organized Space Assessment Handout - Space Audit

WEEK	ITEM	CURRENT LOCATION	PROBLEM? (Y/N)	SOLUTION/NEW LOCATION	NEW CONTAINER?	TYPE OF CONTAINER	DONE
4	Cardstock						
	Patterned Paper						
5	Scraps						
6	Photos						
	Negatives						
7	Ideas						
	Projects (cards, home décor, gifts)						

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8	Layouts in Process						
	Kits						
	Albums in Process						
	Blank & Mini Albums						
9	Embellishments (New & Vintage)						
10	Alphabets and Numbers						
11	Stickers and Rub-ons						

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12	Ribbon						
	Thread						
	Fiber						
	Fabric						
13/15	Stamps						
	Ink, Ink Pads, Embossing						
14	Crop Supplies						

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16	Paint						
	Glitter						
	Sticks						
	Glimmer Mist						
17	Punches						
18	Tool - Regular Use						
	Tools - Occasional Use						

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18	Equipment						
	Adhesives						
19	Chipboard						
20	Die Cuts						
21	Pens						
	Pencils / Colored Pencils						
22	Dies and Die Cutters						

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23	Templates						
24	Memorabilia						
25	In Box - New Items						
26	Cards						
	Card Making Supplies						
	Room and Decor						
	<i>Paint</i>						

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27	<i>Window Treatment</i>						
	<i>Furniture</i>						
	<i>Accessories</i>						
	<i>Floor Covering</i>						
	<i>Other</i>						
	Other						